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CROP	Goal (wt. or ct.)	Actual (wt. or ct.)	Field	Notes (incl. Planting Code if known)	Step	Batch	Init.
Example: carrots	2 bins	2.5 bins	1012	OCANE160 Nice carrots!	1	1	CB
					1		
					1		
					1		
					1		
					1		
					1		
					1		
					1		
					1		
					1		

Complete non-shaded columns for every crop. The step code for harvest always equals 1.
 Tag all containers or pallets with Lot Code DDDDSB determined by date, step and batch codes on this sheet.

Notes or Requested Information	Answer

I assessed and identified potential sources of contamination in these fields prior to harvest, and made the harvest crew aware of necessary actions to avoid contamination. _____ (name)

Harvest Crew (circle harvest leader):

Job Name _____

Harvest Plan and Log for Day ___ Date Code _____
 Date Code = Last digit of year + Julian Date



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CROP	Input Code(s)	Goal	Actual	Step	Batch	Equip Cleaned	Init.
Example: Lettuce Mix	211012	1456 oz. CSA 10 - 3lbs whsl	1456 oz. CSA 10 - 3lbs whsl				CB

Complete non-shaded columns for every crop.

Put a √ in the Equipment Cleaned column that you cleaned prior to use.

Tag all containers or pallets with Lot Code DDDDSB determined by date, step and batch codes on this sheet.

Packing Plan and Log for Day Date Code
 Date Code = Last digit of year + Julian Date



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Product and Pack	Number Shipped	Lot Codes Shipped
Example: Beets - 25 lbs	14	023421 024422

Destination: _____ **Carrier:** _____ **Assembled by:** _____

Complete all columns for all products • One form per ship date and carrier.

To be completed by the person supervising the loading of the vehicle:

Name: _____ Company: _____

This vehicle is sanitary and suitable for transporting fresh produce. I have inspected it for odors and visual signs of unsanitary conditions. The last load shipped in this vehicle was produce unless otherwise indicated here:

Shipping Log for Ship Date _____ Date Code _____

Date Code = Last digit of year + Julian Date

